



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 JULY 2024 - 31 OCTOBER 2024

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriol Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

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Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Phil Porter
Chief Executive

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FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Asset Disposal - Pendle Drive, Litherland	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk
Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk
Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – July Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106
Financial and Corporate Performance 2023/2024	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106
Treasury Management Outturn 2023/24	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100
Equality, Diversity and Inclusion Annual Report	Stephen Watson stephen.watson@sefton.gov.uk

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Details of Decision to be taken	Asset Disposal - Pendle Drive, Litherland To seek approval to the provisionally agreed Heads of Terms for the disposal of the Council's freehold interest in land and buildings at Pendle Drive, Litherland			
Decision Maker	Cabinet			
Decision Expected	25 Jul 2024 Decision due date for Cabinet changed from 20/06/2024 to 25/07/2024. Reason: Negotiations are still in progress in relation to the sale of the site			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet Member and Senior Management			
Method(s) of Consultation	Meeting and emails			
List of Background Documents to be Considered by Decision-maker	Asset Disposal - Pendle Drive, Netherton			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

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Details of Decision to be taken	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton To seek approval to the provisionally agreed Heads of Terms for the disposal of the Council's freehold interest in part of the former Bootle High School site, Brown's Lane, Netherton			
Decision Maker	Cabinet			
Decision Expected	25 Jul 2024 Decision due date for Cabinet changed from 20/06/2024 to 25/07/2024. Reason: Negotiations are still in progress in relation to the sale of the site			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet Member and Senior Officers			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

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Details of Decision to be taken	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – July Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	25 Jul 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – July Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

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Details of Decision to be taken	Financial and Corporate Performance 2023/2024 Summary of the 2023/2024 Revenue and Capital Outturn position plus Corporate Performance for the year and latest Corporate Risks			
Decision Maker	Cabinet			
Decision Expected	25 Jul 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial and Corporate Performance 2023/2024			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

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Details of Decision to be taken	Treasury Management Outturn 2023/24 This outturn report provides Members with a review of the Treasury Management activities undertaken during 2023/24 and an update on the in year position for 2024/25.			
Decision Maker	Cabinet Council			
Decision Expected	25 Jul 2024 12 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Treasury Management Outturn 2023/24			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

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Details of Decision to be taken	Equality, Diversity and Inclusion Annual Report Annual report of progress in respect of equality, diversity and inclusion, relating to implementation of Sefton's EDI strategy and action plan for 2023-2027 published in April 2023.			
Decision Maker	Cabinet			
Decision Expected	25 Jul 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director - Place			
Persons/Organisations to be Consulted	Council staff, external engagement including via Race Equality Monitoring Group, and various external partners and stakeholder groups			
Method(s) of Consultation	Corporate Equalities Group, and via other internal communications channels and forums; dialogue with external partners			
List of Background Documents to be Considered by Decision-maker	Equality, Diversity and Inclusion Annual Report			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			